

**Prequalification Document for
Procurement of
e - Motoring Project**

Invitation for Prequalification

No.: DMT /EMOT/ICB/01/2016

Employer: Government of Sri Lanka

Country: Sri Lanka

Issued on: 15.09.2016

Section I. Instructions to Applicants

A. General

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| 1. Scope of Application | 1.1 In connection with the Invitation for Prequalification ¹ indicated in Section II, Prequalification Data Sheet (PDS), the Employer, as defined in the PDS, issues this Prequalification Document (ðPrequalification Documentö) to prospective applicants (ðApplicantsö) interested in submitting applications (ðApplicationsö) for prequalification to bid for the Works described in Section V, Scope of Works. |
| 2. Source of Funds | 2.1 Government of Sri Lanka |
| 3. Policy | Not applicable |
| 4. Eligible Applicants | <p>4.1 Applicants shall meet the eligibility criteria as per section III. For the purpose of applying the eligibility criteria listed in this Clause 4 and 5, references to the ðApplicantö include all entities involved or intended to be involved with the proposed Works (including all partners and any of their affiliates that directly or indirectly control, or are controlled by or are under common control with the firm), specialized sub-contractors, consultants, manufacturers or suppliers (as mentioned in Form ELI-1.2 Applicant& JV Member& Information Form), and the personnel of each, for any part of the contract including related services.</p> <p>4.2 An Applicant may be a firm that is a private entity, a government-owned entity - or a combination of such entities in the form of a joint venture (ðJVö) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. In the case of a JV, all members shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms. The JV shall nominate an authorized representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the prequalification process, bidding (in the event the JV submits a bid) and during contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.</p> <p>4.3 A firm may apply for prequalification both individually, and as part of a joint venture, or as a sub-contractor. If prequalified, it will not be permitted to bid for the same contract both as an individual firm and</p> |

¹ The Invitation for Prequalification (IFP) provided information for potential bidders to decide whether to participate, including the essential items listed in the Standard Prequalification Document and also any important or specialized prequalification requirements requested to qualify for the prequalification.

as a part of the joint venture or as a sub-contractor. However, a firm may participate as a sub-contractor in more than one bid, but only in that capacity. Bids submitted in violation of this procedure will be rejected.

- 4.4 A firm and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that firm) may submit its application for prequalification either individually, as joint venture or as a sub-contractor among them for the same contract. However, if prequalified only one prequalified applicant will be allowed to bid for the same contract. All bids submitted in violation of this procedure will be rejected.
 - 4.5 An Applicant may have the nationality of any country. An Applicant shall be deemed to have the nationality of a country if the Applicant is constituted, incorporated or registered in and operates in conformity with the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed specialized sub-contractors or suppliers for any part of the Contract including related Services.
 - 4.6 Applicants shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Employer or Borrower as Consultant/Employee for contract implementation of the works that are the subject of this prequalification.
 - 4.7 An Applicant that has been sanctioned by the GOSL shall be ineligible to be prequalified.
 - 4.8 The list of debarred firms and individuals is available as specified in the **PDS**.
 - 4.9 Not Applicable
 - 4.10 An Applicant shall not be under suspension from bidding by the Employer as the result of the execution of a BidóSecuring Declaration.
 - 4.11 An Applicant shall provide such evidence of eligibility satisfactory to the Employer, as the Employer shall reasonably request.
- 5.0 Not Applicable

B. Contents of the Prequalification Document

- 6. Sections of Prequalification Document**
- 6.1 This Prequalification Document consists of parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.
- PART 1 Prequalification Procedures**
- Section I. Instructions to Applicants (ITA)
 - Section II. Prequalification Data Sheet (PDS)
 - Section III Qualification Criteria and Requirements
 - Section IV. Application Forms
- PART 2 Works Requirements**
- Section V. Scope of Works
- 6.2 Unless obtained directly from the Employer, the Employer accepts no responsibility for the completeness of the document, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification Document in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Employer shall prevail.
- 6.3 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish with its Application all information or documentation as is required by the Prequalification Document.
- 7. Clarification of Prequalification Document and Pre-Application Meeting**
- 7.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer's address indicated in the **PDS**. The Employer will respond in writing to any request for clarification provided that such request is received no later than seven (07) days prior to the deadline for submission of the applications. The Employer shall forward a copy of its response to all prospective Applicants who have obtained the Prequalification Document directly from the Employer, including a description of the inquiry but without identifying its source. If so indicated in the **PDS**, the Employer shall also promptly publish its response at the web page identified in the **PDS**. Should the Employer deem it necessary to amend the Prequalification Document as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.
- 7.2 If indicated in the **PDS**, the prospective Applicant's designated

representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned in the **PDS**. During this pre-Application meeting, prospective Applicants may request clarification of the project requirement, the criteria for qualifications or any other aspects of the Prequalification Document.

- 7.3 Minutes of the pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Prequalification Document. Any modification to the Prequalification Document that may become necessary as a result of the pre-Application meeting shall be made by the Employer exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.
- 8. Amendment of Prequalification Document**
- 8.1 At any time prior to the deadline for submission of Applications, the Employer may amend the Prequalification Document by issuing an Addendum.
 - 8.2 Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all prospective Applicants who have obtained the Prequalification Document from the Employer. The Employer shall promptly publish the Addendum at the Employer's web page identified in the **PDS**.
 - 8.3 To give prospective Applicants reasonable time to take an Addendum into account in preparing their Applications, the Employer may, at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2.

C. Preparation of Applications

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| 9. Cost of Applications | 9.1 The Applicant shall bear all costs associated with the preparation and submission of its Application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process. |
| 10. Language of Application | 10.1 English. |
| 11. Documents Comprising the Application | 11.1 The Application shall comprise the following: <ul style="list-style-type: none">(a) Application Submission Form, in accordance with ITA 12.1;(b) documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and(c) any other document required as specified in the PDS. 11.2 The Applicant shall furnish information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Application |
| 12. Application Submission Form | 12.1 The Applicant shall complete an Application Submission Form as provided in Section IV, Application Forms. This Form must be completed without any alteration to its format. |
| 13. Documents Establishing the Eligibility of the Applicant | 13.1 Not Applicable |
| 14. Documents Establishing the Qualifications of the Applicant | 14.1 To establish its qualifications to perform the contract(s) in accordance with Section III, Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms.
14.2 Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the LKR amount. |

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| 15. Signing of the Application and Number of Copies | <p>15.1 The Applicant shall prepare one original of the documents comprising the Application as described in ITA 11 and clearly mark it öORIGINALö. The original of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.</p> <p>15.2 The Applicant shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them öCOPYö. In the event of any discrepancy between the original and the copies, the original shall prevail.</p> |
| <h3>D. Submission of Applications</h3> | |
| 16. Sealing and Identification of Applications | <p>16.1 The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> (a) bear the name and address of the Applicant; (b) be addressed to the Employer, in accordance with ITA 17.1; and (c) bear the specific identification of this prequalification process indicated in the PDS 1.1. <p>16.2 The Employer will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.</p> |
| 17. Deadline for Submission of Applications | <p>17.1 Applicants may either submit their Applications by mail or by hand. Applications shall be received by the Employer at the address and no later than the deadline indicated in the PDS. When so specified in the PDS, Applicants have the option of submitting their Applications electronically, in accordance with electronic application submission procedures specified in the PDS.</p> <p>17.2 The Employer may, at its discretion, extend the deadline for the submission of Applications by amending the Prequalification Document in accordance with ITA 8, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.</p> |
| 18. Late Applications | <p>18.1 The Employer reserves the right to accept applications received after the deadline for submission of applications, unless otherwise specified in the PDS.</p> |
| 19. Opening of Applications | <p>19.1 The Employer shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in</p> |

accordance with ITA 18.1.

- 19.2 Applications submitted electronically are not accepted
- 19.3 The Employer shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.

E. Procedures for Evaluation of Applications

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| 20. Confidentiality | 20.1 Information relating to the Applications, their evaluation and result shall not be disclosed to Applicants or any other persons not officially concerned with the prequalification process until the notification of prequalification results is made to all Applicants in accordance with ITA 28. |
| | 20.2 From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with ITA 28, any Applicant that wishes to contact the Employer on any matter related to the prequalification process (except as specified in 20.1 above), may do so only in writing. |
| 21. Clarification of Applications | 21.1 To assist in the evaluation of Applications, the Employer may, at its discretion, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Employer and all clarifications from the Applicant shall be in writing.

21.2 If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Employer's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application. |
| 22. Responsiveness of Applications | 22.1 The Employer may reject any Application which is not responsive to the requirements of the Prequalification Document. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 21.1, and the Applicant fails to provide satisfactory clarification and/or missing information, it may result in disqualification of the Applicant. |
| 23. | Not Applicable |
| 24. Sub-contractors | 24.1 Unless otherwise stated in the PDS , the Employer does not intend to execute any specific elements of the Works by sub-contractors selected in advance by the Employer.

24.2 The Employer may decide to permit subcontracting for certain specialized works as indicated in Section III 4.2, Experience. The |

Employer may do so at its own initiative or at the request of the Applicants during the prequalification process (if justified). When subcontracting is permitted by the Employer, the specialized sub-contractors experience shall be considered for evaluation. Section III describes the qualification criteria for sub-contractors.

- 24.3 Applicants may propose subcontracting to the percentage of the total value of the contract or the volume of works mentioned in the **PDS** and as further described in ITA 25.2.
- 24.4 In the case of subcontracting Applicant and the Subcontractor shall sign the agreement and submit with the application or with the intent to enter into such an agreement supported by a letter of intent.

F. Evaluation of Applications and Prequalification of Applicants

25. Evaluation of Applications

- 25.1 The Employer shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Employer reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract.
- 25.2 Applicants planning to subcontract more than 10% of total volume of work shall specify, in the Application Submission Form, the activity (ies) or parts of the works to be subcontracted along with complete details of the sub-contractors and their qualification and experience. The sub-contractors proposed shall be fully qualified for their work proposed, and meet the specified criteria in Section III, failing which such sub-contractors will not be permitted to participate. The qualification and experience of sub-contractors proposed by the Applicant under ITA 24.3 will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the sub-contractor) should meet the prequalification criteria.
- 25.3 Not Applicable

- 25.4 Only the qualifications of the Applicant shall be considered. In particular, the qualifications of a parent or other affiliated company that is not party to the Applicant under a JV in accordance with ITA 4.2 (or participating as a sub-contractor as per ITA 25.2) shall not be considered.

26. Employer's Right to

- 26.1 The Employer reserves the right to accept or reject any Application, and to annul the prequalification process and reject all Applications at

**Accept or
Reject
Applications**

- any time, without thereby incurring any liability to the Applicants.
- 27. Prequalification of Applicants**
- 27.1 All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Employer.
 - 27.2 An Applicant may be conditionally prequalified, that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Employer.
 - 27.3 Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Employer before or at the time of submitting their bids.
- 28. Notification of Prequalification**
- 28.1 The Employer shall notify all Applicants in writing of the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately.
 - 28.2 Applicants that have not been prequalified may write to the Employer to request, in writing, the grounds on which they were disqualified.
- 29. Invitation for Bids**
- 29.1 Promptly after the notification of the results of the prequalification, the Employer shall invite bids from all the Applicants that have been prequalified or conditionally prequalified.
 - 29.2 Bidders may be required to provide a Bid Security acceptable to the Employer in the form and an amount to be specified in the Bidding Documents, and the successful Bidder shall be required to provide a Performance Security as specified in the Bidding Documents.

30. Changes in Qualifications of Applicants

- 30.1 Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval shall be denied if (i) a prequalified applicant proposes to associate with a disqualified applicant or in case of a disqualified joint venture, any of its members; (ii) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or (iii) in the opinion of the Employer, the change may result in a substantial reduction in competition. Any such change should be submitted to the Employer not later than fourteen (14) days after the date of the Invitation for Bids.

Section II. Prequalification Data Sheet

A. General

ITA 1.1	The identification of the Invitation for Prequalification : DMT /EMOT/ICB/01/2016 The Employer : Government of Sri Lanka, Ministry of Transport and Civil Aviation, Department of Motor Traffic Name of the contract : e - Motoring Project
ITA 2.1	The project will be carried out on Built-Operate-Transfer (BOT) basis
ITA 4.1	Refer Section III for Qualification Criteria and Requirements
ITA 4.2	Maximum number of members in the JV shall be Three (03)
ITA 4.6	Employer will share all documents relevant to designs, technical specifications and other study reports prepared by the consultant with all bidders, in that case the consultant shall not have a conflict of interest.
ITA 4.8	Not Applicable

B. Contents of the Prequalification Document

ITA 7.1	For clarification purposes , the Employer's address :Attention : D.Thushara F. Suraweera, Commissioner - ICT Address : First Floor, Development Division, Department of Motor Traffic, 341, Elvitigala Mawatha, Narahenpita City : Colombo Country : Sri Lanka Telephone : +94 112 698127 Facsimile number : +94 112 681105 Electronic mail address : commict@dmt.gov.lk / The Employer will respond in writing to any request for clarification provided that such request is received no later than fourteen (14) days prior to the deadline for submission of the applications.
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ITA 7.1 & 8.2	Web page : www.motortraffic.gov.lk
ITA 7.2	<p>Pre-Application Meeting will be held: Yes</p> <p>Date: 2016.10.03</p> <p>Time: 10:00 hrs</p> <p>Venue: Ministry of Transport and Civil Aviation</p>

C. Preparation of Applications

ITA 10.1	This Prequalification document has been issued in the English language.
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ITA 11.1 (d)	<p>The Applicant shall submit with its application, the following additional documents:</p> <ol style="list-style-type: none"> 1. If the applicant is a joint venture: Joint Venture agreement or Letter of Intention 2. REGISTRATION OF CONTRACT. <ol style="list-style-type: none"> a. Any person who acts as an agent or sub agent, representative or nominee for on behalf of any foreign bidder shall register himself before submission of bid with Registrar of Public Contract Sri Lanka, as required by the Public Contract Act No. 03 of 1987. The original certificate of registration shall be submitted with the bid. The bids of those bidders who fail to submit such original certificate shall be rejected. b. If the bidder is a local bidder, the bidders shall also register themselves immediately after submission of the bids and prior to the award of the procurement, in terms of the Public Contract Act No. 03 of 1987. The procurement shall not be awarded to any bidder unless such bidder has submitted the Certificate of Registration issued in terms of the Public Contracts Act to the relevant Procurement Committee. 3. Documentary proof for Experience in Similar Projects within last 05 Years (In addition to the forms 4.1,4.2 (a) and 4.2(b)) 4. A proposal for implementing the requirements specified in the Section V Description of Works
ITA 14.2	Source of exchange rates is the exchange rates (selling) established by the Central Bank of Sri Lanka. The bid opening date will be considered as the date for the exchange rate.
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application : three (03) hard copies and one(01) softcopy
D. Submission of Applications	
ITA 17.1	<p>The deadline for Application submission is:</p> <p>Date: 2016.10.28</p> <p>Time: 15:00 hrs</p> <p>Submission should be by hand or by registered post. Electronic submissions are not acceptable.</p> <p>For application submission purposes only, the Employer's address :</p> <p>Venue : Chief Accountant's office,</p> <p>Ministry of Transport and Civil Aviation,</p>

	Seventh Floor, Stage II, Sethsiripaya, Battaramulla
ITA 18.1	Late Applications will be returned unopened to the Applicants.
ITA 19.1	The opening of the Applications shall be on Date: 2016.10.28 Time: 15:00 hrs Venue : Chief Accountant's office, Ministry of Transport and Civil Aviation, Seventh Floor, Stage II, Sethsiripaya Battaramulla

E. Procedures for Evaluation of Applications

ITA 24.1	<p>Sub-contracting is allowed for following works .</p> <p>a).Scanning of the existing back log and the new applications in to electronic format as specified by the employer.</p> <p>b). Any other work/s as decided by the employer upon request by the bidder</p>
ITA 24.3	<p>Sub-contractors' qualifications and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualifications and experience of the sub-contractor) should meet the prequalification criteria.</p>

Section III. Qualification Criteria and Requirements

This Section contains all the methods, criteria, and requirements that the Employer shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.

Eligibility and Qualification Criteria				Compliance Requirements			Documentation
No.	Subject	Requirement	Single Entity	Joint Venture (existing or intended)			Submission Requirements
				All Parties Combined	Each Member	One Member	
1. Eligibility							
1.1	Nationality	Nationality in accordance with ITA 4.5	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Forms ELI 6 1.1 and 1.2, with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.6	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Application Submission Form
1.3	Eligibility	Not having been declared ineligible by the GOSL, as described in ITA 4.7	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Application Submission Form

Eligibility and Qualification Criteria				Compliance Requirements			Documentation
No.	Subject	Requirement	Single Entity	Joint Venture (existing or intended)			Submission Requirements
				All Parties Combined	Each Member	One Member	
2. Historical Contract Non-Performance							
2.1	History of Non-Performing Contracts	Non-performance of a contract ² did not occur as a result of contractor's default since 1 st January 2011.	Must meet requirement ³	Must meet requirements	Must meet requirement ³	N/A	Form CON-2
2.2	Suspension Based on Execution of Bid Securing Declaration by the Employer	Not under suspension based on execution of a Bid Securing Declaration pursuant to ITA 4.10.	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Application Submission Form
2.3	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant	Must meet requirement	N/A	Must meet requirement	N/A	Form CON 6 2
2.4	Litigation History	No consistent history of court/arbitral award decisions against the Applicant ⁴ since 1 st	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Form CON 6 2

² Non performance, as decided by the Employer, shall include all contracts where (a) non performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the applicant have been exhausted.

³ This requirement also applies to contracts executed by the Applicant as JV member.

⁴ The Applicant shall provide accurate information on the related Application Form about any litigation or arbitration resulting from contracts completed or ongoing under its execution over the last five years. A consistent history of awards against the Applicant or any member of a joint venture may result in failure of

Eligibility and Qualification Criteria				Compliance Requirements			Documentation
No.	Subject	Requirement	Single Entity	Joint Venture (existing or intended)			Submission Requirements
				All Parties Combined	Each Member	One Member	
		January 2011					
3. Financial Situation and Performance							
3.1	Financial Capabilities	(i) The Applicant shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the work cash flow requirements estimated as LKR 200 million or equivalent for the subject contract(s) net of the Applicants other commitments (ii) The Applicant shall also demonstrate, to the satisfaction of the Employer, that it has adequate sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments. (iii) The audited balance sheets or, if not required by the	Must meet requirement	Must meet requirement	N/A	N/A	Form FIN 6 3.1, with attachments
			Must meet requirement	Must meet requirement	N/A	N/A	

the application.

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement	Single Entity	Joint Venture (existing or intended)			Submission Requirements
				All Parties Combined	Each Member	One Member	
		laws of the Applicant's country, other financial statements acceptable to the Employer, for the last three (03) years shall be submitted and must demonstrate the current soundness of the Applicant's financial position and indicate its prospective long-term profitability.	Must meet requirement	N/A	Must meet requirement	N/A	
3.2	Average Annual Turnover	Minimum average annual turnover of LKR 02 Billion(Two Billion) or equivalent, calculated as total certified payments received for contracts in progress and/or completed within the last Three (03) years, divided by Three (03) years	Must meet requirement	Must meet requirement	Must meet 25 %, of the requirement	Must meet 50 %, of the requirement	Form FIN 6 3.2
4. Experience							
4.1	General Experience	Five (05) years of Experience in similar nature of work in the role of prime contractor, JV member., within Ten(10) years prior to 2016.01.01	Must meet requirement	N/A	Must meet requirement	N/A	Form EXP 6 4.1
4.2	Specific experience for sub-contractors	Three (03) Years of Experience in the role					

Eligibility and Qualification Criteria				Compliance Requirements			Documentation
No.	Subject	Requirement	Single Entity	Joint Venture (existing or intended)			Submission Requirements
				All Parties Combined	Each Member	One Member	
		of sub-contracting domain, within Ten(10) years prior to 2016.01.01					

Section IV. Application Forms

Table of Forms

Application Submission Form	22
Applicant Information Form.....	24
Applicant's JV Information Form	25
Historical Contract Non-Performance.....	26
Financial Situation & Performance.....	28
Average Annual Construction Turnover	30
General Experience	31
Specific Experience.....	32
Relevant Experience in Key Activities	33

Application Submission Form

Date: *[insert day, month, and year]*

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

To: Commissioner General of Motor Traffic

We, the undersigned, apply to be prequalified for the referenced CONTRACT and declare that:

- (a) We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s)., issued in accordance with Instructions to Applicants (ITA) 8: *[insert the number and issuing date of each addendum]*.
- (b) We have no conflict of interest in accordance with ITA 4.6 and prequalification data sheet ITA 4.6;
- (c) We meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Employer based on execution of a Bid Securing Declaration in accordance with ITA 4.10;
- (d) We, in accordance with ITA 24.2, plan to subcontract the following key activities and/or parts of the works:

[Insert any of the key activities identified in Section III- 4.2(a) or (b) which the Employer has permitted under the Prequalification document and which the Applicant intends to subcontract along with complete details of the sub-contractors, their qualification and experience]

- (e) We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any Application that you may receive nor to invite the prequalified Applicants to bid for the contract subject of this prequalification process, without incurring any liability to the Applicants, in accordance with ITA 26.1.
- (f) All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name *[insert full name of person signing the Application]*

In the capacity of *[insert capacity of person signing the Application]*

Duly authorized to sign the Application for and on behalf of:

Applicant's Name [*insert full name of Applicant or the name of the JV*]

Address [*insert street number/town or city/country address*]

Dated on [*insert day number*] day of [*insert month*], [*insert year*]

[For an a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]

Form ELI -1.1

Applicant Information Form

Date: *[insert day, month, year]*

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page *[insert page number]* of *[insert total number]* pages

Applicant's name <i>[insert full name]</i>
In case of Joint Venture (JV), name of each member: <i>[insert full name of each member in JV]</i>
Applicant's actual or intended country of registration: <i>[indicate country of Constitution]</i>
Applicant's actual or intended year of incorporation: <i>[indicate year of Constitution]</i>
Applicant's legal address [in country of registration]: <i>[insert street/ number/ town or city/ country]</i>
Applicant's authorized representative information Name: <i>[insert full name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i>
<p>1. Attached are copies of original documents of</p> <p><input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.5.</p> <p><input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.2.</p> <p>2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.</p>

Form ELI -1.2

Applicant's JV Information Form

[The following form is additional to Form ELI – 1.1., and shall be completed to provide information relating to each JV member (in case the Applicant is a JV) as well as any Specialized Sub-contractor proposed to be used by the Applicant for any part of the Contract resulting from this prequalification]

Date: *[insert day, month, year]*

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project
Page *[insert page number]* of *[insert total number]* pages

Applicant name: <i>[insert full name]</i>
Applicant's JV Member's name: <i>[insert full name of Applicant's JV Member]</i>
Applicant's JV Member's country of registration: <i>[indicate country of registration]</i>
Applicant JV Member's year of constitution: <i>[indicate year of constitution]</i>
Applicant JV Member's legal address in country of constitution: <i>[insert street/ number/ town or city/ country]</i>
Applicant JV Member's authorized representative information Name: <i>[insert full name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i>
1. Attached are copies of original documents of <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITA 4.5. 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

Form CON – 2

Historical Contract Non-Performance, Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page *[insert page number]* of *[insert total number]* pages

Non-Performed Contracts in accordance with Section III, Qualification Criteria and Requirements				
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and US\$ equivalent)	
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Employer: <i>[insert full name]</i> Address of Employer: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>	
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements				
<input type="checkbox"/> No pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.2.				
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.2 as indicated below.				

Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), USD Equivalent (exchange rate)
[insert year]	[insert amount]	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Employer: [insert full name] Address of Employer: [insert street/city/country] Matter in dispute: [indicate main issues in dispute] Party who initiated the dispute: [indicate "Employer" or "Contractor"] Status of dispute: [Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]	[insert amount]
<input type="checkbox"/> No pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.2.			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.2 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), USD Equivalent (exchange rate)
[insert year]	[insert percentage]	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Employer: [insert full name] Address of Employer: [insert street/city/country] Matter in dispute: [indicate main issues in dispute] Party who initiated the dispute: [indicate "Employer" or "Contractor"] Status of dispute: [Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]	[insert amount]

Form FIN – 3.1

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page [insert page number] of [insert total number] pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous [insert number] years, [insert in words] (amount in currency, currency, exchange rate*, USD equivalent)				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

2. Sources of Finance

[The following table shall be filled in for the Applicant and all parties combined in case of a Joint Venture]

Specify sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments.

No.	Name of the Project	Contract Value	Starting Date	Ending Date	Current Status	Source of Finance	Amount (US\$ or Equivalent)
1							
2							
3							

3. Financial documents

The Applicant and its parties shall provide copies of audited financial statements for 03 years pursuant Section III, Qualifications Criteria and Requirements, Sub-factor 3.1. The financial statements shall:

(a) reflect the financial situation of the Applicant or in case of JV member , and not an affiliated entity (such as parent company or group member).

(b) be independently audited or certified in accordance with local legislation.

(c) be complete, including all notes to the financial statements.

(d) correspond to accounting periods already completed and audited.

Attached are copies of financial statements⁵ for the 03 years required above; and complying with the requirements

⁵ If the most recent set of financial statements is for a period earlier than 12 months from the date of application, the reason for this should be justified.

Form FIN - 3.2

Average Annual Turnover

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page *[insert page number]* of *[insert total number]* pages

Annual turnover data (construction only)			
Year	Amount Currency	Exchange rate*	USD equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA 14 for date and source of exchange rate.

** Total USD equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, Clause 3.2.

Form EXP - 4.1

General Experience

[The following table shall be filled in for the Applicant and in the case of a JV Applicant, each Member]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page [insert page number] of [insert total number] pages

[Identify contracts that demonstrate continuous work over the past three years pursuant to Section III, Qualification Criteria and Requirements, Sub-Factor 4.1. List contracts chronologically, according to their commencement (starting) dates.]

Starting Year	Ending Year	Contract Identification	Role of Applicant
[indicate year]	[indicate year]	Contract name: [insert full name] Brief Description of the Works performed by the Applicant: [describe works performed briefly] Amount of contract: [insert amount in currency, mention currency used, exchange rate and US\$ equivalent*] Name of Employer: [indicate full name] Address: [indicate street/number/town or city/country]	[insert "Prime Contractor" or "JV Member" or "Sub-contractor" or "Management Contractor"]
		Contract name: [insert full name] Brief Description of the Works performed by the Applicant: [describe works performed briefly] Amount of contract: [insert amount in currency, mention currency used, exchange rate and US\$ equivalent*] Name of Employer: [indicate full name] Address: [indicate street/number/town or city/country]	[insert "Prime Contractor" or "JV Member" or "Sub-contractor" or "Management Contractor"]
		Contract name: [insert full name] Brief Description of the Works performed by the Applicant: [describe works performed briefly] Amount of contract: [insert amount in currency, mention currency used, exchange rate and US\$ equivalent*] Name of Employer: [indicate full name] Address: [indicate street/number/town or city/country]	[insert "Prime Contractor" or "JV Member" or "Sub-contractor" or "Management Contractor"]

* Refer ITA 14 for date and source of exchange rate.

Form EXP - 4.2(a)

Specific Experience

[The following table shall be filled in for contracts performed by the Applicant, each member of a Joint Venture, and Specialized Sub-contractors in the last 5 years]

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Joint Venture Member Name: [insert full name]

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page [insert page number] of [insert total number] pages

Contract No. Relevant to Specific Experience <i>[insert number] of [insert number of similar contracts required]</i>	Information					
Contract Identification	<i>[insert contract name and number, if applicable]</i>					
Award date	<i>[insert day, month, year, i.e., 15 June, 2015]</i>					
Completion date	<i>[insert day, month, year, i.e., 03 October, 2017]</i>					
Role in Contract <i>[check the appropriate box]</i>	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>		
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		US\$ <i>[insert Exchange rate and total contract amount in US\$ equivalent]*</i>			
If member in a JV or sub-contractor, specify participation in total Contract amount	<i>[insert a percentage amount]</i>	<i>[insert total contract amount in local currency]</i>	<i>[insert exchange rate and total contract amount in US\$ equivalent]*</i>			
Employer's Name:	<i>[insert full name]</i>					
Address:	<i>[indicate street / number / town or city / country]</i>					
Telephone/fax number	<i>[insert telephone/fax numbers, including country and city area codes]</i>					
E-mail:	<i>[insert e-mail address, if available]</i>					

* Refer ITA 14 for date and source of exchange rate.

Form EXP - 4.2(a) (cont.)

Specific Experience (cont.)

Contract No. Relevant to Specific Experience. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	<i>[insert amount in local currency, exchange rate, US\$ in words and in Figures]</i>
2. Physical size of required works items	<i>[insert physical size of items]</i>
3. Complexity	<i>[insert description of complexity]</i>
4. Methods/Technology	<i>[insert specific aspects of the methods/technology involved in the contract]</i>
6. Other Characteristics	<i>[insert other characteristics as described in Section V, Scope of Works]</i>

Form EXP - 4.2(b)

Relevant Experience in Key Activities

Applicant's Name: [insert full name]

Date: [insert day, month, year]

Applicant's JV Member's Name: [insert full name]

Sub-contractor's Name⁶ (as per ITA 24.2 and 24.3): [insert full name]

CONTRACT No. and title: DMT /EMOT/ICB/01/2016, e Motoring Project

Page [insert page number] of [insert total number] pages

All Sub-contractors for key activities must complete the information in this form as per ITA 24.2 and 24.3 and Section III, Qualification Criteria and Requirements, Clause 4.2.

1. Key Activity No. One: [insert brief description of the Activity, emphasizing its specificity]

Total Quantity of Activity under the contract: _____

	Information			
Contract Identification	[insert contract name and number, if applicable]			
Award date	[insert day, month, year, i.e., 15 June, 2015]			
Completion date	[insert day, month, year, i.e., 03 October, 2017]			
Role in Contract [check the appropriate box]	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount	[insert total contract amount in contract currency(ies)]		US\$ [insert exchange rate and total contract amount in US\$ equivalent]	
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year <i>[Insert extent of participation indicating actual quantity of key activity successfully completed in the role performed]</i>	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)	
Year 1				
Year 2				
Year 3				

⁶ If applicable

Employer's Name:	<i>[insert full name]</i>
Address:	<i>[indicate street / number / town or city / country]</i>
Telephone/fax number	<i>[insert telephone/fax numbers, including country and city area codes]</i>
E-mail:	<i>[insert e-mail address, if available]</i>

2. Activity No. Two

3. í í í í í í í

	Information
Description of the key activities in accordance with Sub-Factor 4.2(b) of Section III:	
	<i>[insert response to inquiry indicated in left column]</i>

PART 2 – Works Requirements

Section V. Scope of Works

Contents

1. Description of the Works.....	40
2. Contract Period	44
3. Site and Other Data	45

1. Description of the Works

Scope of the Proposed E-Motoring Project for the Department of Motor Traffic

Thrust areas identified under the proposed project

Overview

The proposed e-Motoring system will be based on the Government Process Re-engineering (GPR) study conducted to introduce state of the art technologies conforming to the processes within the scope covered in this project. The soft of copy of the stated GPR is enclosed for reference.

The scope of e Motoring includes following;

- Developing e-Motoring system for the core application processes recognized by the GPR
- Provide necessary hardware infrastructure, Standard Software Applications
- Establishing Communication Network to facilitate the above processes
- Ensure appropriate security measures, Business Continuity and Disaster Recovery

The core processes identified in the GPR are briefly described below.

A: *Registration of Importers, Manufacturers and Vehicles:*

From the point of registering Importers & Manufacturers and issue of Garage Number Plates, to approving of prototypes, to issue of prototype certificate, to Issue of Chassis numbers, to validating/capturing vehicle information at port, to issue of Vehicle ID at point of import or manufacture and the Management of the Importers and Manufacturers. (This process should also consider one-off importers).

B: *Registration of 1st Owner of Vehicle:*

From the point of monitoring the vehicles issued with VIC, to the point the vehicle is sold to the 1st owner and the 1st owner registers his details with the DMT, to

assigning a Registration Number to the Vehicle, to preparing the CR (Certificate of Registration) and issue of number plates and sharing the information with the Provincial Motor Traffic Department for issuing the Revenue License and other relevant organizations.

C: *Registration of Changes to Ownership and Changes in Attributes:*

From the point receiving intimation by the owner of his intent to transfer ownership to the point of ensuring the new owner is registered and new CR/Number Plates are issued, to monitoring any changes to attributes and registering same, to the issue of duplicate Number Plates/CR to registered owner to De-registration and Re-export & Re-Import.

D: *Managing Revenue Collection Agencies and Service Providers:*

From the point of Revenue Collection Entity, or Service Provider is registered until the information on the revenue is captured and reconciled and the information gathered by the Service Providers are gathered ó associated with the relevant vehicle, corrective action taken where required and appropriate stakeholders updated with information gathered.

E: *Complaints, Investigations & Query Management Process:*

From the point of identifying a need for an investigation to monitoring the investigation, up to the point of completing the investigation and deciding on the action to be taken and updating the knowledgebase or receiving a query from a stakeholder to the point of providing the required information.

F: *Document Management Process:*

From the point of receiving documents that should be maintained to opening a file and creating the electronic file to depositing the Physical File in the Record Room and capturing the location of the file to updating the file with new documents and facilitating the stock-take and handing over of files at point of transfer.

Objectives of the Core Processes

A: *Registration of Importers, Manufacturers and Vehicles:*

To ensure all importers & manufacturers are registered and conform to the guidelines specified by the DMT (including issue of Garage Number Plates & Chassis Nos.) and to capture information and register all vehicles ó at point of import or manufacture in an effective and efficient manner.

B: *Registration of 1st Owner of Vehicle:*

To ensure all vehicles imported or manufactured are constantly monitored and the 1st owner is registered within the specified time frame and any changes to the shape/structure is captured prior to issuing of the CR and Number Plates, and capturing any movement restrictions and Issue of Temporary Registration Certificates for vehicles to be re-exported.

C: *Registration of Changes to Ownership and Changes in Attributes:*

To ensure all transfers of ownership are registered within the time frame specified by the ACT and to register changes to any other attributes related to the Vehicle or Owner and/or issue of duplicate CR/Number Plates and/or the de-registration & Re-export of Vehicles.

D: *Managing Revenue Collection Agencies and Service Providers:*

To ensure all Revenue Collection Entities are registered and the collections are effectively monitored and the information from service providers are collected and managed.

E: *Complaints, Investigations & Query Management Process:*

To ensure all complaints/investigations and/or queries are registered and progress monitored until its completion and to update the knowledgebase with the findings

or responding to the query.

F: *Document Management Process:*

To ensure the required information to undertake the day-to-day operations of the department are maintained electronically while the physical file is maintained in an orderly manner to facilitating easy access of the physical file.

2. Contract Period

The contract period for the successful bidder will be 05 years. Project plan which covers the entire scope including handing over the project with key milestones should be submitted by the prospective contractor.

3. Site and Other Data

Main site will be the Department of Motor Traffic (DMT) Head Office at No.341 Elvitigala Mawatha, Narahenpita. Subsequently the services shall be extended to the 24 district offices of DMT and respective stakeholder sites as specified in the GPR documentation.

Glossary

Employer	One of the two parties to a works contract, the other party being the öContractor.ö
Contractor	The legal entity that is party to and performs a works contract, the other party to the contract being the öEmployer.ö
Joint Venture	An ad hoc association of firms that pool their resources and skills to undertake a large or complex contract in the role of öContractor,ö with all firms (members in the JV) being legally liable, jointly and severally, for the execution of the contract in the event of a member's withdrawal.
Management Contractor	A firm, acting in the role of öContractor,ö that does not normally usually perform contract work directly, but manages the work of other (sub) contractors, while bearing full responsibility and risk for price, quality, and timely performance of the work contract.
Project Manager	A consultant, acting as agent of the Borrower/Employer, engaged to coordinate and monitor the timing of preparation, bidding award, and execution of a number of different contracts comprising a project, but does not take on the responsibility for price, quality, or performance of those contracts.
Specialized Subcontractor	A specialized enterprise approved by the Employer to provide pre specified works included in the Proposal and nominated as subcontractor to the main Contractor for such purpose.
Post qualification	An assessment made by the Employer after the evaluation of bids and immediately prior to award of contract, to ensure that the lowest-evaluated, responsive, eligible Bidder is qualified to perform the contract in accordance with previously specified prequalification requirements.
Prequalification	An assessment made by the Employer before inviting bids, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.
Prime Contractor	A firm that performs a substantial part of a contract work itself and the balance, if any, by subcontractors, while bearing full responsibility for the whole contract.
Provisional Sum	A sum included provisionally in the Bill of Quantities of a contract, normally for a specialized part of the Works or for contingencies, which shall be used only on the instructions of the Employer for payments to the contractor and/or to nominated subcontractors.
Turnover	The gross earnings of a firm (in this context, a contractor), defined as the billings for contract work in progress and/or completed, normally expressed on an annual basis.
Works	The total work involvement in a contract, including the öPermanentö Works or

	finished product as specified, and the "Temporary" Works required in by the Contractor for the execution and completion of the contract.
In writing	For the purpose of this document, means authenticated handwritten, typed, or printed; a document prepared in writing can be transmitted by telex, electronic mail, facsimile, with proof of receipt; and in the form requested by the sender.

Invitation for Prequalification

Ministry of Transport & Civil Aviation

Department of Motor Traffic

Contract Name: e ó Motoring Project

Contract Number: DMT /EMOT/ICB/01/2016

The Cabinet Appointed Procurement Committee (CAPC) on behalf of the Commissioner General of Motor Traffic intends to prequalify contractors and/or firms for the implementation of proposed e - Motoring Project on Built-Operate-Transfer (BOT) basis.

Prequalification will be conducted through prequalification procedure specified in the Prequalification Document.

Interested eligible Applicants may obtain further information from **Mr. D. L. D. P. A. Liyanage, Accountant (Payment), Phone: <+94 11 2674846>, e-mail: <acct_rev@dmt.gov.lk>** and inspect the prequalification document at the **First Floor, Development Division, Department of Motor Traffic, P.O. Box 533-341, Elvitigala Mawatha, Narahenpita.** For inspection purposes the documents are available on the Department of Motor Traffic's web site: www.motortraffic.gov.lk under Tender Notices in the Downloads menu. For technical clarifications, the interested eligible applicants may contact **Mr. D. Thushara F. Suraweera, Commissioner ICT of Department of Motor Traffic Phone: <+94 11 2698127>, e-mail: <commict@dmt.gov.lk>**

A Pre Application meeting will be held at 10:00 hrs on 03rd October 2016 at Ministry of Transport and Civil Aviation

A complete set of the prequalification document in English may be purchased during normal working days from **19th September, 2016, between 9:00 hrs. and 15:00 hrs. to 27th October 2016 (Sri Lanka time)** by interested Applicants on the submission of a written application to the address **Commissioner General of Motor Traffic, P.O. Box 533-341, Elvitigala Mawatha, Colombo 5, Sri Lanka** and upon payment of a non-refundable fee of **LKR 40,000.00**. The method of payment will be by cash.

Applications for prequalification must be hand delivered to **Chief Accountant's Office, Ministry of Transport and Civil Aviation, Seventh Floor, Stage II, Sethsiripaya, Battaramulla, Sri Lanka** on or before **15:00 hrs by 28th October 2016.**

Please mark clearly on the envelope containing the application “Application to Prequalify for e-Motoring project - DMT /EMOT/ICB/01/2016”

The Chairman,
Standard Cabinet Appointed Procurement Committee,
C/o Secretary, Ministry of Transport and Civil Aviation,
Seventh Floor, Stage II, Sethsiripaya, Battaramulla,
Sri Lanka.